



Meeting Notes

High Point Community Center Addition: Project Advisory Team Meeting July 16, 2002, 6:30 to 8:00 PM, at High Point Community Center

PRESENT: PAT members Hilary Warren, Lee Dietrich, David Stubblefield
Katie Gray/SW Sector Parks and Recreation Manager, Mike Brady/Parks Community Center
Coordinator, Ken Davis/Parks Community Center Asst. Coordinator, Sam Cameron/Streeter &
Assoc Architects, Mark Johnson/Parks PM

Project Design Presentation – Sam Cameron/Streeter & Associates Architects:

Ken Davis commented that he likes the new design. He and Mike Brady questioned how the key lock showers will be controlled.

Sam Cameron asked if floor to ceiling cabinets would be a good substitute for a walk-in storage closet. Staff said OK.

Katie stated that the storage in the administration area will be used for the most valuable equipment.

Ken Davis added that there needs to be a ball storage area at the front desk with checkout by the Recreation Attendent.

Work Stations:

Katie stated that four workstations will be needed in the administrative area, plus one for a Coordinator and one for an Assistant Coordinator in their offices.

Mike Brady requested that Sam give him a list of detailed questions about administrative needs.

Mark Johnson will send front desk cash register requirements to Sam Cameron. He added that the ability to have two computers at the front desk is wanted.

Also in the administrative area:

- Need 15 to 20 half-lockers for staff. These are best in a small room that also contains the washer and dryer.
- Sam will get information about the washer and dryer models used at Meadowbrook (they are good ones; stackable).
- Would still like an operable partition at the Teen/Games rooms.

Equipment:

Katie suggests that the Public Advisory Team (PAT) start a list of priorities now:

1. Kitchen
2. Child-care Room
3. Fitness Room
4. Multi-Purpose Room

Intercom System:

Ken Davis wants to have an intercom system throughout the entire building.

Discussion of PAT Roles and Responsibilities:

Review of PAT memo that each PAT member received with their appointment letter from Ken Bounds outlining the responsibilities of members and the role of the PAT.

Gym Closure During Construction:

Elizabeth Stubblefield asked, “Where are the kids going to go who use this gym?”

Katie explained that the decision to close the facility during construction was based, in part, on the need to reduce expenditures during the budget shortfall now facing the city. She also said that Parks is looking for other spaces to use during construction for programs now at High Point.

Mark Johnson to transmit plan sets to Mike Brady.

Meeting minutes will be posted on Parks’ web site for High Point and emailed to those who have email.

Meeting Adjourned: 8 PM

Contact Information:

Mark J. Johnson, Project Manager
Seattle Department of Parks and Recreation
Planning and Development Division
800 Maynard Avenue S. 3rd Floor
Seattle, WA 98134-1336
(206) 684-0978
mark.johnson@ci.seattle.wa.us